



**ATTACHED DWELLING INPUT FORM (Shared Wall: Condo, Townhome, Patio Home, 1/2 Duplex)**

\* = Required Field

MLS #: \_\_\_\_\_

**Listing Information**

\*Listing Office: \_\_\_\_\_ \*Listing Agent: \_\_\_\_\_

\*Co-Listed?:  Y /  N (If yes, the following fields are required): Co-Listing Office: \_\_\_\_\_ Co-Listing Agent: \_\_\_\_\_

\*Property Type: ATTACHED DWELLING Secondary Property Type: \_\_\_\_\_ \*Listing Status: \_\_\_\_\_

\*List Price: \_\_\_\_\_ \*List Date: \_\_\_\_\_ \*Expire Date: \_\_\_\_\_ (If Coming Soon Status the following field is required):

Go Active Date: \_\_\_\_\_

**Location Information**

\*County: \_\_\_\_\_ \*Street #: \_\_\_\_\_ Street Dir (N, S, E, W): \_\_\_\_\_ \*Street Name: \_\_\_\_\_

Street Type (e.g. St, Ave): \_\_\_\_\_ St Post Dir (N, S, E, W): \_\_\_\_\_ Building #: \_\_\_\_\_ Unit #: \_\_\_\_\_ \*Mail City: \_\_\_\_\_

\*Zip Code: \_\_\_\_\_ \*Locale: \_\_\_\_\_ \*Legal: \_\_\_\_\_

\*Subdivision: \_\_\_\_\_ \*Zoning: \_\_\_\_\_ Parcel/Account Number: \_\_\_\_\_

\*Realist Tax ID: \_\_\_\_\_

Driving Directions (limited to 1500 characters): \_\_\_\_\_

Listing Web Site: http:// \_\_\_\_\_

**Property Information**

\*Taxes: \$ \_\_\_\_\_ \*Tax Year: \_\_\_\_\_ Lot Size in SqFt: \_\_\_\_\_ OR Approx. Acres: \_\_\_\_\_

\*School District: \_\_\_\_\_ \*High School: \_\_\_\_\_ \*Middle School: \_\_\_\_\_

\*Elem 1: \_\_\_\_\_ Elem 2: \_\_\_\_\_ \*Water Supplier: \_\_\_\_\_

Electric Supplier: \_\_\_\_\_ Gas Supplier: \_\_\_\_\_ Trash Provider/s: \_\_\_\_\_

\*Metro District?:  Y /  N Name: \_\_\_\_\_ Website: \_\_\_\_\_ Fees: \$ \_\_\_\_\_ / Mthly, Qtrly, Yrly  
(If yes, Name is required)

2nd Metro District?:  Y /  N Name: \_\_\_\_\_ Website: \_\_\_\_\_ Fees: \$ \_\_\_\_\_ / Mthly, Qtrly, Yrly  
(If yes, Name is required)

**Transaction Information**

\*Listing Contract: (Check One)

- Exclusive Right to Sell, Transaction Broker
- Exclusive Right to Sell, Agency
- Exclusive Agency/Brokerage

\*Limited Service?  Y /  N

If "Y", the listing broker (select 1 option):

- will arrange apts for cooperating broker
- OR
- gives co-op brokers authority

\*Short Pay?  Y /  N \*Buyer Exclusions: Y / N Minimum Earnest Money: \$ \_\_\_\_\_

Earnest Money Recipient: \_\_\_\_\_

\*For Showings, contact:  None  Listing Agent  Listing Office  ShowingTime: \_\_\_\_\_  Broker Bay  Other: \_\_\_\_\_  
(Online Showings when ShowingTime is selected)

**Building Information**

\*Year Built: \_\_\_\_\_ \*New Construction?:  Y /  N \*If Yes, Is Construction Completed?:  Y /  N

\*If No, Is Construction Started?:  Y /  N \*If Yes, Est. Completion Date: \_\_\_\_\_

New Construction Notes (limited to 1500 characters): \_\_\_\_\_

Model Name: \_\_\_\_\_ Builder: \_\_\_\_\_ \*Water Meter Installed?:  Y /  N

\*Water Rights?:  Y /  N Well Permit #: \_\_\_\_\_ \*Waterfront?:  Y /  N



**Internet Marketing**\*Display on Internet:  Y /  N \*Display Address:  Y /  N \*Allow 3rd Party Comments:  Y /  N \*Allow 3rd Party AVMs:  Y /  N\*Attribution Contact (Phone or Email): \_\_\_\_\_ \*ColoProperty.com@:  Y /  N\*Nestfully@: Y / N \*Realtor.com@:  Y /  N \*Homes.com@  Y /  N \*Exclude from ListHub Syndications?:  Y /  N**Exterior Features**

\*Style: \_\_\_\_\_

1. 1 Story/Ranch
2. Bi-Level
3. Tri-Level
4. Four-Level
5. Five+ Levels
6. 2 Story
7. 3 Story
10. 1 ½ Story
11. Raised Ranch
12. Tri Front/Back
13. 4 L Front/Back

\*Construction: \_\_\_\_\_

1. Wood/Frame
2. Brick/Brick Veneer
3. Block
4. Stone
5. Log
6. Metal Siding
7. Vinyl Siding
8. Composition Siding
9. Stucco
10. Wood Siding
11. Wood Shingle
12. Cedar/Redwood
13. Painted/Stained
14. Rolling Shutters
15. Other Construction
41. Adobe
42. Concrete
43. Moss Rock

\*Roof: \_\_\_\_\_

1. Composition Roof
2. Wood Shake/Shingle
3. Tar & Gravel
4. Tile Roof
5. Metal Roof
6. Slate Roof
7. Rubber Membrane
8. Foam Roof
9. Fiberglass Shingles
10. Other Roof
11. Flat Roof
17. Cement Shake
18. Concrete Tile
19. Simulated Shake

\*Description: \_\_\_\_\_

1. Garden Level
2. 1st Floor
3. 2nd Floor
4. 3rd Floor

5. 4th Floor
6. Limited Living Unit
7. Condo
8. Outside Entry
9. Townhome
10. End Unit
12. Other Description
13. 1/2 Duplex
14. Loft

\*Common Amenities: \_\_\_\_\_

1. Clubhouse
2. Tennis
3. Hot Tub
4. Indoor Pool
5. Pool
6. Sauna
7. Play Area
8. Exercise Room
9. Common Rec/Park Area
10. Extra Storage
11. Common Laundry
12. Security Building
13. Elevator
14. No Amenities
15. Unknown
16. Hiking/Biking Trails
17. Business Center
18. Recreation Room
19. Gated Community

\*Assoc. Fee Includes: \_\_\_\_\_

1. Common Amenities
2. Trash
3. Snow Removal
4. Lawn Care
5. Security
6. Management
7. Common Utilities
8. Exterior Maintenance
9. Cable TV
10. Water/Sewer
11. Heat
12. Electricity
13. Hazard Insurance
14. No Association Fee

\*Type: \_\_\_\_\_

2. Zero Lot Line
3. Patio Home
5. Cottage/Bung
6. Colonial
7. Victorian
8. Tudor
9. Spanish
10. Cape Cod

11. Farm House
12. Earth Berm
13. Cabin
14. A-Frame
15. Fixer-Upper
16. In-Law Area
17. Includes Rental Unit
18. Legal, Conforming
19. Legal, Non-conforming
23. Manufactured Home
25. Foursquare/Denver Square
26. Chalet
27. Contemporary/Modern

\*Outdoor Feat: \_\_\_\_\_

1. Private Lawn Sprinklers
2. Storage Buildings
3. Balcony
4. Patio
5. Deck
6. Enclosed Porch
7. Private Hot Tub
8. Rec Assoc Required
9. Private Pool
10. Tennis Court
11. RV/Boat Parking
12. >8' Garage Door
13. Heated Garage
14. Oversized Garage
15. Tandem Garage
17. Land Lease
18. Drive Through Garage

\*Location Desc: \_\_\_\_\_

1. Cul-De-Sac
2. Corner Lot
3. Wooded Lot
4. Evergreen Trees
5. Deciduous Trees
6. Native Grass
7. Level Lot
8. Rolling Lot
9. Sloping Lot
10. Steep Lot
11. Rock Out-Croppings
12. Abuts Ditch
13. Abuts Golf Course
14. Golf Course Neighborhood
15. Abuts Pond/Lake
16. Abuts Stream/Creek/River
17. Abuts Farm Land
18. Abuts National Forest
19. Abuts Park
20. Abuts Public Open Space
21. Abuts Private Open Space
22. Meadow

23. Orchard
24. Outbuildings
25. Airpark
26. Historic District
27. Co-Housing
29. House/Lot Faces North
30. House/Lot Faces South
31. House/Lot Faces East
32. House/Lot Faces West
33. House/Lot Faces NW
34. House/Lot Faces NE
35. House/Lot Faces SW
36. House/Lot Faces SE
37. Within City Limits
43. Unincorporated
44. Lake Access
45. Lake Front
46. Marina in Community
47. River Access
48. River Front
49. Stream
50. Waterfront
51. Lake on Lot
52. Pond on Lot
53. Waterfall
54. Xeriscape

\*Fences: \_\_\_\_\_

1. Partially Fenced
2. Enclosed Fenced Area
3. Wood Fence
4. Chain Link
5. Security Fence
6. Other Fence
7. Electric Fence
8. Wire Fence
9. Metal Post Fence
10. Dog Run/Kennel
11. Vinyl/Composition Fence

\*Views: \_\_\_\_\_

1. Back Range/Snow Capped
2. Foothills View
3. Plains View
4. City View
5. Water View
6. 360 Degrees

\*Lot Improvements: \_\_\_\_\_

1. Street Paved
2. Curbs
3. Gutters
4. Sidewalks
5. Street Light
6. Alley
7. Fire Hydrant within 500 Ft

**Road Access:** \_\_\_\_\_

1. Private, up to Co. Standards
2. Private, not up to Co. Standard
3. 4x4 Required to Access
4. City Street
5. Co. Rd/ Co. Maintained
6. Co. Rd/ Not Maintained
7. State Highway
8. Interstate
9. Easement
10. Privately Maintained
11. Lack of Legal Rt to Access
12. Security Gate
13. Alley

**Rd Surface at Prop Line:** \_\_\_\_\_

1. Road Improve Needed
2. Dirt Road
3. Gravel Road
4. Blacktop Road
5. Concrete road

**Interior Features****\*Bsmt/Foundation:** \_\_\_\_\_

1. No Basement
2. Partial Basement
3. Full Basement
4. Unfinished Basement
5. 25% + Finished Basement
6. 50% + Finished Basement
7. 75% + Finished Basement
8. 90% + Finished Basement
9. Crawl Space
10. Slab
11. Walk-Out Basement
12. Daylight Basement
13. Structural Floor
14. Built-In Radon
15. Rough-In for Radon
16. Retrofit for Radon
17. Radon Test Available
18. Radon Unknown
19. Sump Pump
20. Post & Pier

**\*Heating:** \_\_\_\_\_

1. No Heat
2. Forced Air
3. Hot Water
4. Heat Pump
5. Baseboard Heat
6. Gravity Heat
7. Wood Stove
8. Zoned Heat
9. Radiant Heat
10. Radiator
11. Space Heater
12. Two or More Heat Sources
13. Humidifier
14. Two or More H2O Heaters
15. Electric Air Filter
16. Common Heat Source
17. Individual Heat Source

19. Wall Heater

20. Oil

21. Ductless

**Cooling:** \_\_\_\_\_

1. Central Air
2. Wall/Window Unit(s)
3. Evaporative Cooler
4. Ceiling Fan
5. Attic Fan
6. Whole House Fan
10. Ductless

**\*Inclusions:** \_\_\_\_\_

1. No Inclusions
2. Window Coverings
3. Electric Range/Oven
4. Gas Range/Oven
5. Down-Draft Range
6. Self-Cleaning Oven
7. Continuous-Cleaning Oven
8. Double Oven
9. Dishwasher
10. Refrigerator
11. Bar Refrigerator
12. Clothes Washer
13. Clothes Dryer
14. Microwave
15. Trash Compactor
16. Freezer
17. Jetted Bath Tub
18. Central Vacuum
19. Intercom
20. Security System Owned
21. Security System Leased
22. Laundry Tub
23. Gas Bar-B-Q
24. Garage Door Opener
25. Satellite Dish
26. TV Antenna
27. Fireplace Tools Included
28. Some Furniture
29. Water Softener Owned
30. Water Softener Rented
31. Water Filter Owned
32. Water Filter Rented
37. Disposal
38. Smoke Alarm(s)

**Energy Features:** \_\_\_\_\_

1. Solar Domestic Hot Water
2. Solar Hot Water Heat
3. Solar Rough-In
4. Trombe Wall
5. Sun Space
6. Southern Exposure
7. Double Pane Windows
8. Triple Pane Windows
9. Storm Window
10. Storm Doors
11. Attached Greenhouse
12. High Efficiency Furnace
13. Energy Survey Complete
14. Demand Control Limiter

15. Set Back Thermostat

17. Energy Rated

18. Solar PV Leased

19. Solar PV Owned

**Design Features:** \_\_\_\_\_

1. Eat-In Kitchen
2. Separate Dining Room
3. Cathedral/Vaulted Ceilings
4. Open Floor Plan
5. Workshop
6. Pantry
7. Wood Windows
8. Bay or Bow Window
9. Stain/Natural Trim
10. Walk-In Closet
11. Loft
12. Sauna
13. Wet Bar
14. Fire Sprinklers
15. Fire Alarm
16. Washer/Dryer Hookups
17. Skylights
18. Wood Floors
19. Jack & Jill Bathroom
22. Kitchen Island
23. Media Room
25. Two Primary Suites
26. Steam Shower
27. 6-Panel Doors
28. French Doors
29. 9ft+ Ceilings
30. Beamed Ceilings
31. Crown Molding
32. Sunroom
33. Split Bedroom Floor Plan

**Primary Bedroom Bath:** \_\_\_\_\_

1. Shared Primary Bath
2. Half Primary Bath
3. 3/4 Primary Bath
4. Full Primary Bath
5. Tub + Shower Primary
6. Luxury Features Primary Bath
7. 5 Piece Primary Bath
8. Bidet Primary Bath

**Fireplace:** \_\_\_\_\_

1. Re-circulating Fireplace
2. Freestanding Fireplace
3. Fireplace Insert
4. 2+ Fireplaces
5. Outside Combustion Air
6. Gas Fireplace
7. Gas Logs Included
8. Electric Fireplace
9. Multi-Sided Fireplace
10. Rough-In Fireplace
11. Living Room Fireplace
12. Family/Rec Room Fireplace
13. Primary Bedroom Fireplace
14. Kitchen Fireplace
15. Great Room Fireplace
16. Dining Room Fireplace

17. Basement Fireplace

19. Coal Fireplace

20. Masonry Fireplace

21. Single Fireplace

22. No Fireplace

**Disabled Access:** \_\_\_\_\_

1. Ramp Access
2. Level Lot
3. Level Drive
4. Near Bus
5. Width of Halls 42" or More
6. Low Carpet
7. Interior Doors 32" or More
8. Exterior Doors 36" or More
9. No Stairs
10. Other Access
11. Main Floor Bath
12. Main Level Bedroom
13. Stall Shower
14. Main Level Laundry
15. Elevator

**Other Features****\*Utilities:** \_\_\_\_\_

1. Natural Gas
2. Electric
3. Propane
4. Wood/Coal
7. Oil
8. No Utilities
9. Other Utilities
10. Cable TV Available
11. Master Meter-Electric
12. Master Meter-Gas
13. Individual Meter-Electric
14. Individual Meter-Gas
29. Satellite Available
30. High Speed Available
31. Underground

**\*Water/Sewer:** \_\_\_\_\_

1. City Water
2. District Water
3. Well
4. Cistern
5. City Sewer
6. District Sewer
7. Septic
8. No Water/Sewer
9. Other Water/Sewer
10. See Remarks
11. Septic Field
12. Septic Vault

**\*Ownership Type:** \_\_\_\_\_

1. Private
2. Licensed Owner
3. Lender Owner/REO
4. Corporate Buy-Out
5. Partnership
6. Other Owner
7. Permanent Affordable Housing

- 8. Timeshare
- 9. HUD Owned
- 10. Builder
- 11. Senior Community

- 4. Specific Date
- 5. Tenant Will Vacate
- 6. Owner Will Vacate
- 7. Current Lease Agreement
- 8. See Remarks

- 3. 500 Year/Moderate Risk
- 4. Minimal Risk

- 5. Owner Pays Points
- 6. Seller Financing
- 7. Wrap/Blend
- 8. Lease Purchase
- 9. Trade
- 15. Short Sale
- 16. 1031 Exchange
- 17. Auction
- 18. Third Party Approval
- 19. USDA
- 20. Seller Subject to FIRPTA
- 21. Assumable
- 22. Portfolio Loan
- 23. Private Financing Available

**\*Occupied By:** \_\_\_\_\_

- 1. Owner Occupied
- 2. Tenant Occupied
- 3. Vacant for Rent
- 4. Vacant Not for Rent

**\*Property Disclosures:** \_\_\_\_\_

- 1. Seller's Disclosure
- 2. No Property Disclosure
- 3. Lead Paint Disclosure
- 4. Home Warranty

**Pets:** \_\_\_\_\_

- 1. Dogs Allowed
- 2. Cats Allowed
- 3. Pet Restrictions
- 4. Adequate outdoor Access
- 5. Private Yard

**Listing Terms:** \_\_\_\_\_

- 1. Cash
- 2. Conventional
- 3. FHA
- 4. VA

**\*Possession:** \_\_\_\_\_

- 1. Before Closing
- 2. Delivery of Deed
- 3. 1-3 Days After Closing

**\*Flood Plain:** \_\_\_\_\_

- 1. Hazard/Floodway
- 2. 100 Year/High Risk

**Exclusions** Exclusions (Limit to 1500 Characters):

**Showing Information** (IRES Showing System) (Optional) All showing information is private and can be viewed by Listing Office only.

Property Vacant?:  Y /  N Showings Allowed?:  Y /  N Allow online requests?:  Y /  N

Min. notice before showings (0-24hrs): \_\_\_\_\_ SentiLock Serial #: \_\_\_\_\_ Lockbox/CBS Code: \_\_\_\_\_

Showing Staff Instructions (500 Character Max): \_\_\_\_\_

Showing Agent Instructions (500 Character Max): \_\_\_\_\_

Showing Contact Information (Optional. If filled in, First & Last name and 1 phone number are required.)

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Use for text?:  Y /  N Work Phone: \_\_\_\_\_ Use for text?:  Y /  N

Mobile Phone: \_\_\_\_\_ Use for text?:  Y /  N Other Phone: \_\_\_\_\_ Use for text?:  Y /  N

Email: \_\_\_\_\_ Appt. Notices?:  Y /  N Receive Feedback?:  Y /  N Preferred Contact Method: \_\_\_\_\_

Customize the Feedback Question:

Use the standard showings feedback questionnaire.  Use the customization from your user preferences.

Customize the showings feedback questionnaire for this listing only (If this option is selected, choose which questions to include below and/or add customized questions in the fields provided).

Is the customer interested in the property?

Is the price right?

Feedback on the exterior

Did the property show well?

Feedback on the interior

Other suggestions/comments

Custom question 1: \_\_\_\_\_

Custom question 2: \_\_\_\_\_

**Open Houses**

Open House Date: \_\_\_\_\_ (mm/dd/yyyy) Start Time: \_\_\_\_\_ (hh:mm) End Time: \_\_\_\_\_ (hh:mm)

Repeat:  Y /  N If yes,  Monday  Tuesday  Wednesday  Thursday  Friday  Saturday  Sunday

Comments: (Limited to 255 characters) \_\_\_\_\_

Hosting Agent: \_\_\_\_\_

Display Open Houses on Internet:  Y /  N ColoProperty.com®, MySite, Listing Links, IDX downloads, Realtor.com®, and ListHub Channels (if your office is signed up)

**I hereby represent to the MLS that I am in possession of a property executed Exclusive Right to Sell Listing Contract or an Exclusive Agency Listing Contract signed by the owner(s) of the property and that I have used my best efforts as to accuracy and correctness on this data input form. I certify that no offer of compensation will be entered into this listing in the MLS.**

**Signature:** \_\_\_\_\_